

## BYLAW 12-2025

### A BYLAW OF THE RURAL MUNICIPALITY OF DUNDURN NO. 314 TO FIX THE RATES TO BE CHARGED FOR THE CONNECTION, CONSUMPTION AND USE OF WATER

WHEREAS under the authority granted by The Municipalities Act, the Council of the RM of Dundurn No. 314 may provide for the establishment of a public utility for waterworks and establish fees and charges that will be charged for these services.

NOW THEREFORE, The Council of the Rural Municipality of Dundurn No. 314, in the Province of Saskatchewan hereby enacts as follows:

#### PART 1. – INTERPRETATION

1. This Bylaw shall be known and may be cited as the Rural Municipality of Dundurn No. 314 Water Bylaw.
2. In this Bylaw:
  - a) “Municipality” means the Rural Municipality of Dundurn No. 314;
  - b) “Registered Owner” means the person(s) stated on the title as owners of the property to which water service is supplied or is reasonably to be supplied, as shown on the records of the Land Titles Office for the Saskatoon Land Registration District for the said property;
  - c) “Connection Fee” - the fee that is charged to a new subscriber account for water and utility services for a new or existing water connection.
  - d) “Consumer” means any person whose application for water service is accepted by the Municipality;
  - e) “Flat rate” means a single fixed fee for water for a premise that does not have a water meter, or cannot have a water meter installed.
  - f) “Infrastructure fee” - fees charged in addition to water and sewer rates on the total utility invoice for the purpose of collecting funds which are used by the Municipality for capital costs on the utility, debt repayment and replacements.
  - g) “Meter” - a device that is capable of measuring, recording and transmitting flows and volumes of water.
  - h) “Person” includes a Corporation or Partnership;
  - i) “Premises” includes any buildings, yard or place connected with the water system of the Municipality for the purposes of taking water therefrom; or any part of such building, yard or place;
  - j) “Domestic Purposes” means ordinary household and sanitary purposes;
  - k) “Commercial Water Services” means water supply and services which are extended to premises at which any business, trade, profession, industry, occupation or employment is carried on and any premises from which goods or services are provided;
  - l) “Residential Water Service” includes all water services extended to premises containing dwelling units and on which no business, trade, profession, industry, occupation or employment is carried on;
  - m) “Subscriber” - The owner of the property that is connected to the water and sewer service and will be the person(s) responsible for the fees of that connection.
  - n) “User” means any person who uses, consumes or otherwise enjoys the benefits of the water service supplied by the Municipality.

## **PART 2. – WATER SERVICE**

1.
  - a) Any “registered owner” may apply for either residential or commercial water service from the Municipality by completing a written application on a form provided by the Municipal Administrator.
  - b) Each application shall be accompanied by the payment of an application fee in the sum of seventy-five dollars (\$75.00).
  - c) The municipality shall provide a cost of connection after consultation with the municipal engineer within 60 days of the application being submitted.
2. Where the applicant is a registered owner in the municipality, the Administrator shall accept the application where the applicant is not otherwise entitled to water services.
3.
  - a) Where the Administrator does not accept the application, the applicant may appeal to the council of the Municipality at any regular meeting.
  - b) If an applicant appeals to the council, he shall provide notice of the appeal in writing two weeks prior to the meeting at which the applicant wishes his appeal heard.
  - c) The Council may adjourn any such appeal to any subsequent meeting from time to time.
  - d) The Decision of Council is final.
4. No user or consumer of residential water service shall use the water supplied by the Municipality for any commercial purposes, unless such usage has specifically been authorized by the Municipality or agreed on with the Municipality.

Any persons receiving water service from the Municipality but who have never filed an application for water service, or whose usage of water has never been metered, or are not paying for the water service, shall, after receiving notice from the Municipality requesting them to do so, file a written application with the Municipality and pay the required deposit, both in accordance with this Bylaw.
5.
  - a) Any consumer can discontinue water service by completing and signing an application for termination of water service on the form provided by the Municipal Administrator.
  - b) Where water service is discontinued at the request of the consumer, the consumer shall pay a charge of \$100.00.
6.
  - a) Every contract or agreement for water service shall:
    - i) be deemed to include as a term and condition that the consumer and/or user agrees to abide by and be bound by the provisions of this Bylaw and any other Bylaw or resolution of the Municipality concerning water supply and/or service.
    - ii) be nontransferable.
7. The Municipality shall have the right to ration or limit the amount of water furnished to any and/or all users and consumers should circumstances seem to warrant such action.

### **PART 3 – WATER RATES**

1.
  - a) The charges to be paid by the water consumer whose water service has been turned on shall be those set forth in Schedule “A” hereto, or as amended from time to time.
  - b) The minimum rate set out in Schedule “A” of this Bylaw shall be charged whether or not water has actually been consumed.
  - c) Where water consumption has not been properly recorded on the water meter, consumption may be estimated on the basis of the previous reading or on an average seasonal consumption and the resulting estimate may be increased by 10%.
2.
  - a) The Administrator shall prepare billings for water service on the same basis as SaskWater bills the municipality for the same water showing all rates, charges, tolls, fares and rents owing to the Municipality and mail such water billings to the consumer.
  - b) Accounts for water service shall cover a period of either one month or three months, depending on the Sask Water billing and shall be rendered on or before the first day of the month next, following such period. Accounts shall be paid within a period of thirty (30) days from the date on which such accounts are rendered.

If an account is not paid within the said period of thirty days, an interest charge will be levied at 1% per month or water service may be cut off. Where a consumer fails to pay the total amount due on a water billing within thirty (30) days after the amount becomes due and payable, the municipal Administrator may discontinue the supply of water to the consumer. When the water service is so cut off, it shall not be resumed until all arrears and interest charges have been paid, together with a fee of \$150.00 to cover the expense of turning off the water and turning it on again. The water will be turned on within a 48-hour period after the arrears and fine are paid.
  - c) If the total amount due is in arrears after December 31 of the year in which it becomes payable, the amount of the charges may, at the discretion of the Council, be added to and thereby form part of the taxes on the land or buildings of the registered owner being served with the water service.

### **PART 4. – WATER METERS**

1.
  - a) All water supplied to any person by the Municipality shall be measured by meters, which will be supplied, installed and owned by the Municipality. The cost associated with the supply and installation of the water meter shall be included within the cost of connection noted in Part 2. 1) c).
2. The Municipal Administrator shall cause all water meters to be read a monthly.
3. Every applicant for water service shall, for the purpose of installation of water meters:
  - a) where the meter is to be located in a building, provide for installation of the water meter in a horizontal position and provide for convenient access to the meter with a clear space of at least 50 centimeters around the said meter.
  - b) where the meter cannot be located in a building, provide a structure suitable to house the meter at the applicant’s expense.
  - c) allow the Municipality free access to his/her land and/or buildings on reasonable notice, for the purpose of reading, installing, replacing, removing or repairing of a water meter.
4. Where a water meter is removed from the premises without the permission of the Municipality or damaged or destroyed while on the premises of the applicant or consumer, the said applicant or consumer shall be liable to the Municipality for the cost of repair or replacement of the meter and the Municipal Administrator may add the cost of the meter to the water billing of the premise.

5. Where in the opinion of the Municipal Administrator or Certified Water Operator, any water meter fixture or pipe is insufficiently protected from extreme temperatures, the Municipality may terminate the supply of water upon notice in writing to the consumer or his agent outlining the insufficient protection complained of.

#### **PART 5. – OFFENSES**

1. No person shall:
  - a) lend, sell or dispose of the water service supplied by the Municipality;
  - b) give away the water service or permit it to be taken;
  - c) use the water service other than for his own use and benefit;
  - d) increase the usage of the water service beyond that authorized by the Municipality or agreed on with the Municipality;
  - e) wrongfully or improperly waste the water service provided by the Municipality;
2. Any person who contravenes Section 1 is guilty of an offence punishable on summary conviction and liable to:
  - a) in the case of an individual, to a fine not exceeding Two Thousand (\$2,000.00) dollars and in default of payment, to imprisonment of a term not exceeding Ninety (90) days;
  - b) in the case of a Corporation, to a fine not exceeding Five Thousand (\$5,000.00) dollars.

#### **PART 6. – ENFORCEMENT**

1.
  - a) All of the provisions of the Bylaw shall be deemed to be terms and conditions under which water service is supplied by the Municipality and the said terms and conditions shall be in addition to any other terms and conditions which may be agreed upon between the Municipality and the consumer.
  - b) Where any applicant, user or consumer fails to comply with any of the terms and conditions of service, the Municipal Administrator shall refuse to supply or shall discontinue the supply until such time as the applicant, user, or consumer complies with the terms and conditions. When the water service is so cut off, it shall not be resumed until all arrears and interest charges have been paid, together with a fee of \$150.00 to cover the expense of turning off the water and turning it on again. The water will be turned on within a 48-hour period after the arrears and fine are paid.

#### **PART 7. – GENERAL**

1. If any section, subsection, clause, sentence, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by any Court of competent jurisdiction that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of the Bylaw.
2. The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.
3. This rest of this Bylaw shall come into force and take effect on the date of the approval by RM of Dundurn Council.
4. Bylaw 07-2025 is hereby repealed.



Reeve

Administrator

Certified a true copy of the Bylaw 12-2025  
adopted by resolution of the Council  
on the 20<sup>th</sup> day of  
Nov, 2025 January, 2026. cb

Read the first time this 18 day of November 2025  
Read the second time this 20<sup>th</sup> day of January 2026  
Read the third time and adopted this 20<sup>th</sup> day of  
January 2026

**Rural Municipality of Dundurn No. 314**

**Schedule “A”**

**To Bylaw 12-2025**

**Monthly Utility Delivery Charge (Minimum and/or part thereof)**

Curb Stop Only	\$11.00
Resident Using Water	\$27.00

**Usage Based Charge**

Water charge based on actual consumption Minimum usage charged 3 cubic meters per month	\$4.395/cubic meter or estimated reading or part thereof
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**Sustainability Fund**

Monthly Charge per curb stop	\$1.00
Charge based on actual consumption or estimated reading	\$.05/cubic meter or part thereof





Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8  
Phone: 306-787-6221 Fax: 306-787-1610

February 11, 2026

Local Government Committee

G. Craig Baird  
Administrator  
RM of Dundurn No. 314  
Box 159  
DUNDURN SK S0K 1K0

Dear G. Craig Baird:

Enclosed for your records is approval of water rates excluding the management fees (Part 2 (1)(b) \$75 Application fee; Part 2 (1)(c) cost of connection fee; Part 2 (5)(b) \$100 disconnection fee for requested disconnection as approval is not required) pursuant to subsection 23(3) of *The Municipalities Act*.

Please be advised that it is necessary to review the utility's performance each year and consider adjusting rates as needed to ensure self-sustainability.

Kind regards,

A handwritten signature in black ink, appearing to read "Zaki Abid".

Zaki Abid  
Financial Analyst

Enclosure

26-030 Purse

**RM OF DUNDURN NO. 314 – WATER RATES**

*That the Committee approve the water rates, excluding the management fees, as outlined in the **Rural Municipality of Dundurn No. 314's Bylaw No. 12-2025** in accordance with subsection 23(3) of *The Municipalities Act*.*

**CARRIED**

